

CENTRAL INSTITUTE OF MINING & FUEL RESEARCH. DHANBAD
(Council of Scientific & Industrial Research)

NOTICE INVITING TENDER
(Displaying in Notice Boards)

No.23(351)/2008-GA

Dated : 10 /11/2008

Sealed tenders are hereby invited from experienced agencies/Private courier services.

Sl.	Description of work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Time of completion	Cost of Tender Documents
1.	Courier Service Contract for 2008-09 at CIMFR Barwa Road, Dhanbad.	Rs. 40,000.00	800.00	1 Year	150.00

The following proof of documents in original or duly attested to be produced at the time of issuing tender paper and also to be submitted alongwith submission of tender for verification.

1. Xerox copy of PAN card
2. Valid Service Tax Registration No.
3. Registration with company Act.
4. List of locations under service for both domestic (including local) and international should be provided along with the tender document.
5. Document related to previous service records from reputed customers of public & private sectors.

Tenders to be submitted in 2 Bid System

1. Part-I

(Technical Bid)

Consists of following documents

- a) Proof of documents as mentioned above (1-5)
- b) Earnest Money

2. Part-II

Consists of following documents

- a) Costing alongwith full specifications of the items involved in the work including all Taxes & Levies as per different laws.

Tender paper will be on sale from 12/11/08 to 19/11/08 on payment basis (Non refundable) on all working days of CIMFR up to 3:00 P.M.

The Part-I & Part-II are to be individually sealed in separate envelopes and are to be put in a 3rd envelope which shall also be sealed and superscribed with the name of work in bold letters, address of the depositors and to be dropped in the Tender Box kept in the Office of the Administrative Officer, CIMFR, Dhanbad, after duly signed by him on or before 21/11/08 at 3:00 P.M. and will be opened on the same day at 3:30 P.M., in presence of the intending tenderers or their authorized representatives whoever present themselves at the time of opening of tenders.

Ø IT IS REQUIRED TO SUBMIT THE COST OF TENDER DOCUMENTS ALONG WITH TECHNICAL BID AS MENTIONED ABOVE.

Ø INCOMPLETE TENDERS, LATE / DELAYED TENDERS SHALL BE SUMMARILY REJECTED.

Ø DIRECTOR, CIMFR, RESERVES THE RIGHT OF ACCEPTING ANY TENDER IN PART OR FULL OR REJECTING ALL WITHOUT ASSIGNING ANY REASON.

-Sd-
Indentor

-Sd-
Head (Civil)

-Sd-
Administrative Officer

Commercial Bid

**CENTRAL INSTITUTE OF MINING & FUEL RESEARCH. DHANBAD
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Type	Local				Domestic (beyond Jharkhand)		International	
	<i>In & around Dhanbad</i>		<i>Beyond Dhanbad but in Jharkhand</i>		For 1 st 500 G	For Every Additional 500 G	For 1 st 500 G	For Every Additional 500 G
	For 1 st 500 G	For every additional 500 G	For 1 st 500 G	For every additional 500 G				
Document								
Non- Document								

*Any additional charges applicable should be mentioned clearly.

Terms & Conditions:-

1. POD is required along with the bills for each delivery.
2. Delivery schedule for each local, domestic and international services to be mentioned in days
3. Doors collection of document and door delivery at CIMFR, Barwa Road premises, Dhanbad.

Payment terms & conditions:-

1. Monthly/Bimonthly/Quarterly basis may be mentioned clearly.